

City of Albuquerque
Bio Hazard Waste Technician

CLASS CODE

SALARY

\$22.00 Hourly

BARGAINING UNIT

Other Non-Union/Non-Benefit

FLSA

Non-Exempt

ESTABLISHED DATE

REVISION DATE

Position Summary

Assist in hazardous waste management activities; provide hazardous clean up; perform activities off site at encampments; handle documentation and paper work; and perform related tasks relative to assigned area of responsibility.

This is a safety sensitive position subject to random drug/alcohol testing.

This is an unclassified at-will position.

Job descriptions are intended to present a general list of tasks/duties performed by employees within this job classification. Job Descriptions are not intended to reflect all duties performed within the job.

Supervision Received and Exercised

Receive direction from higher level supervisory or management staff.

Essential and Supplemental Functions

ESSENTIAL FUNCTIONS: (Essential functions may include, but are not limited to the functions listed below)

1. Work with team to clean up homeless encampment situations; clean and remove other bio-hazardous waste from the homeless population.
2. Use Personal Protective Equipment (PPE) equipment to collect hazardous waste.
3. Follow on-site work directions from the Tech Lead and/or Supervisor to ensure 100% safety and customer satisfaction.
4. Follow safety procedures toward 100% safety compliance.
5. Complete on-site documentation tasks; to include but not limited to paperwork, photos, logs, and other associated tasks.
6. Keep truck, equipment, and supplies in good condition.
7. Participate in ongoing training of processes and safety compliance.
8. Perform record keeping duties; input data into computer, maintain records and files, operate photo copier and fax machine.

SUPPLEMENTAL FUNCTIONS:

9. Perform related duties and responsibilities as required.

Minimum Education and Experience Requirements

High school diploma or GED.

ADDITIONAL REQUIREMENTS:

Possession of a valid New Mexico Commercial Driver's License (CDL), Class A or B.

Possession of a valid City Operator's Permit (COP) within six (6) months from date of hire.

Must successfully complete OSHA Biohazard training within six (6) months from date of hire.

May be required to lift up to 50 lbs. consistently.

Preferred Knowledge

- OSHA rules, codes and regulations
- Modern office procedures, methods and equipment including computers
- Basic principles and practices of record keeping
- Occupational hazards and standard safety practices

Preferred Skills and Ability

- Ability to work in hot environments for hours at a time
- Follow through on tasks unsupervised
- Using hand or power tools
- Follow all OSHA regulations
- Operate office equipment including computers
- Understand and follow oral and written instructions
- Communicate clearly and concisely
- Establish and maintain effective working relationships with those contacted in the course of work
- Perform the essential functions of the job with or without reasonable accommodation

Working Conditions**Environmental:**

Office or field environment; travel from site to site; possible exposure to hazardous materials. Working outside in hot and cold environmental conditions.

Physical:

Essential and supplemental functions may require maintaining physical condition necessary for performing field work and wearing a respirator while performing light to moderate lifting and carrying, standing, walking and sitting for prolonged periods.